



ARTIST APPLICATION FOR GALLERY MEMBERSHIP

Thank you for your interest in applying for membership. HQ Gallery is a non profit community of established and emerging artists who equally share the cost of business operation and the responsibility of staffing the gallery. Our members volunteer time and effort in various roles to further our goals to provide display space for artists and to educate the community about the visual arts and art processes. We value collaboration, growth and mutual support, in an atmosphere of professionalism. Please carefully review the conditions of membership listed below before you apply.

CONDITIONS OF MEMBERSHIP

1. Pay a onetime, non refundable entry fee of \$50 - send to HQ Gallery, 333D First St. Benicia CA 94510
2. Pay 3 months dues before start date, then on or before the 25th of the month before they are due
3. Attend a scheduled gallery orientation and shadow a scheduled docent shift prior to start date
4. Adhere to HQ Gallery’s policies and procedures including sales transaction procedures
5. Docent for 2 – 3 hour shifts per month, more shifts depending on the need for docents
6. Find a substitute if you can't docent
7. Serve on at least one committee (time commitment varies)
8. Attend General Meetings
9. Submit original work for each new show (typically every 2 months) that's prepared for professional gallery display
10. Agree to all terms and conditions outlined in the Artist Member Contract Agreement

MEMBERSHIP APPLICATION INSTRUCTIONS

Send this completed application, Resume or CV, Artist Bio or Statement, and 3 digital images (jpg format) OR link to your website to Ebba Navas ebbana55@gmail.com

Qualified applicants will be contacted to set up an interview. Bring 3 samples of your art to the interview. Be prepared to discuss your artwork, process, previous gallery or exhibition experience, (if any) why you want to join our gallery, and how you plan to contribute as a member.

NAME (fill in) _____ DATE Submitted: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

WEBSITE: _____ Medium: _____

Signature: _____